

Kerala Gramin Bank

Head Office: Malappuram
General Administration Wing.
Malappuram-Kerala-676 505.

TENDER NOTICE FOR procurement of Air Conditioners Tender No. 05/2023

Sealed tenders are invited for procurement of Air Conditioners as per the terms and conditions. Tenderer may be sole proprietor /partnership firm/ company.

Key Events and dates

S.no	Key Event	Date
1.	Last Date for Submission of Bids	12-05-2023 Friday 05:00 PM
2.	Tentative Date of opening of Bids	16-05-2023 Tuesday 03:30 PM
3.	Venue for opening of bid	Kerala Gramin Bank, Head Office , Malappuram

I. General conditions

Tender Inviting Notice and schedule of the Tender

1.	Name of the work: Supply Installation Testing and Commissioning (SITC) of ACs in Head office building of Kerala Gramin Bank at Malappuram and Kannur Office Building at Kannur
	Tenders are invited from prospective Manufacturers/Dealers/Contractors dealing in similar trade and eligible as per Bank's requirement furnished in our portal. Quotes are invited for 1 ton , 1.5 ton , 2 ton and 3 ton capacity of split AC (Inverter Type) with one year warranty .
2.	Eligibility Criteria: All (2.1 to 2.2) need to be fulfilled:
2.1	Minimum 5 years of experience in the field of undertaking similar works viz "SITC of the Air Conditioning Unit "(Split, Window. Cassette etc.)in houses/ large office buildings / commercial Estate / industrial houses/Government organization/PSU's
2.2	Vendor should attach work orders they have executed from individuals/reputed firms during the past 2 years if available.

Signature of The Tenderer With Seal

2.2	Important Information for this TENDER	
a.	Date of Publication	03-05-2023
b.	Bid security amount / EMD	Rs.10,000/- (Rupees Ten Thousand Only)
c.	Earnest Money Deposit (EMD)	Should be paid in the form of DD favouring " Kerala Gramin Bank " drawn on Malappuram
d.	The last date of submission of bids	12-05-2023, Friday 05:00 PM
e.	Date and time of opening tender(technical and financial bid)	16-05-2023 Tuesday 03:30 PM
f.	Commencement date	From the date of issue of work order
g.	Completion period	21 days from the date of issue of work order
h.	Payment condition	The following terms of payment shall be applicable to this contract: <ul style="list-style-type: none"> • 95% of the quoted rate on successful installation and testing • 5% of the quoted rate after 1 month of completion of installation or on production of bank guarantee for equal value. • EMD of successful bidders will be returned after 1 month of completion of installation. • All bill is liable to deduction of Taxes as per the latest guidelines.
i.	Security Deposit	
j.	All disputes arising shall be subject to the jurisdiction	Malappuram, Kerala
k.	Address of office	Kerala Gramin Bank, HO General Administration Wing, Malappuram -676505
l.	Contact number of the bank in connection with this TENDER	9400999015 Email: gawing.kgb@keralagbank.com

2. Jurisdiction

In the event of any dispute arising out of the tender, such dispute will be under the jurisdiction of the Honourable Civil Courts in Malappuram Only

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3. Quotes

The tender is "**Two Envelope Concept**" (Envelope No-1-Technical bid, Envelope No.2-Financial bid).

I. **Envelope No.1-Technical bid**- as per Part- A,B &C

II.

III. **Envelope No.2- Financial Bid**- The actual price quote in Part- D

4. Mode of submission of quote

Technical bid shall be placed in a sealed cover super scribed "**Envelope -1 Technical Bid for Enquiry No:05/2023- Air Conditioners**" and Financial bid in a separate sealed cover super scribed "**Envelope -2-Financial bid for Enquiry No:05/2023- Air Conditioners**" with full postal address, phone numbers, mail ID of the tenderer.

Both these sealed envelopes (Envelope - 1 and 2) shall be enclosed in a single large sealed cover super scribed "**Quote- Enquiry No 05/2023- Air Conditioners**" with full postal address, phone numbers, mail ID of the tenderer.

. This should be sent to the following address by Regd. Post/Speed Post/ Courier.

The Assistant General Manager

General Administration Wing,

Kerala Gramin Bank,

Head Office, A.K.Road, Malappuram, Kerala

in-676 505. **Ph: 0483 2734847,**

0483733507 ,9400999015.

5. Other Terms and Conditions

1. The purchase order will be generally placed to L1 bidder(Successful Bidder). The methodology for computing L1 is the net cost incurred by Bank in procuring the ACs ie (total cost of 30 new Acs- total buy back amount of 30 old Acs).The successful bidder should accept the PO with in the timeline stipulated in the Purchase Order.
2. In Case the L1 bidder does not accept the bid within the stipulated timeline or fails to deliver the same within the specified period of time , the Bank may at its sole discretion consider cancelling the order placed with L1 bidder and placing the order with the L2 bidder.
3. After the award to L1, if the selected Bidder does not perform satisfactorily or delays the execution of the contract, the Bank reserves the right to get balance contract executed by another party of its choice by giving 15 days notice for the same. In this event the selected bidder is bound to make good additional expenditure ,which bank may have to incur to carry out the execution of the balance of the contract. This clause is also applicable if for any reason the contract is cancelled.
4. Online Submission of the bids is not acceptable.
5. Any loss caused to the Bank owing to non-performance as per the tender ,or non-compliance of other guidelines ,will attract liquidated damages to the extent that the claim is made against the bank. The bank reserves the right to recover this amount from any dues payable or to accrue to the Service Provider in future in any form.

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6. The rates quoted in tender shall be firm and shall include charges of GST, levies, consumables, labour, transport, insurance, removing of debris from the site etc. Bidders are advised to inspect the site before quoting.
7. Bank will have the right to procure a maximum of 20% ACs of suitable capacity over and above of the 30 ACs as mentioned above (ie maximum 6 acs) on the same rate and terms and conditions as mentioned with or without buy back of old ACs within 1 month of installation of these 30 Acs.
8. The manufacturing date of Air Conditioner should be on or after 01.01.2023
9. **Insurance:** The bidder shall obtain and maintain insurance policies in respect of during the execution of the work:
 - a) Work man compensation for working men
 - b) Third party liability
 - c) Contractor's all risk policies for contract value

The quotes containing the price per item as per the above conditions along with all enclosures mentioned above should reach to the Bank to the address shown above on or before 12.05.2023 Wednesday **17:00 Hrs.**

03-05-2023

Malappuram

General Manager (GA Wing)

Signature of The Tenderer With Seal

Part A- Technical Bid

3. Particulars of Firm:

Sr.No.	Particulars	To be filled by Tenderer
1.	Whether Original Equipment Manufacturer	
	Or Authorized Dealer (Please submit the certificate of authority)	Indicate Yes/No for certificate of authority)
2.	Composition of the firm (Whether partnership / proprietorship /Public Ltd.)	
3.	Names of the proprietor/ partners / Directors of the firm	
4.	GST Number	
5.	Address of the Firm	
	Telephone	
	Email	
	Mobile	

B. The details of bankers are as below:

Sr. No.	Particulars (submit the crossed cancelled cheque)	To be filled by tenderer
1	Name of the Bank	
2	Branch Address	
3	Telephone and Mobile number	
4	Name of the contact person	

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5	Credit facility / overdraft facility enjoyed by firm from the Bank	
6	The period from which the firm has been banking with Bank	

C. Additional details (if any):

Following are our Clients for whom we have executed "eligible" works during last 2 years (Please submit the documentary evidence in support of)

Sr. No.	Details	Client (1)	Client (2)	Client (3)
1	Name of the Client Organization / Firm:			
	Address:			
	Name of the Contact Person:			
	His/her Mobile No.:			
	His/her Telephone No/s.:			
	His/her e-mail ID:			
2	Name of the "eligible" work with brief particulars			
3	Work order No. and date			
4	Cost of the "eligible" work as per work order / letter of award:			
5	Date of commencement			

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6	Stipulated date of completion			
7	Actual date of completion			
8	Amount of compensation levied by the client for delayed completion, if any:			
Sr. No.	Details	Client (1)	Client (2)	Client (3)
9	Gross value of the work completed and paid for :			
10	Whether the tenderer has been engaged by the Client for maintenance under Annual Maintenance Contract (AMC) of the commissioned system (please state Yes or No)			

D. Please also provide following details with supporting documents as per prequalification criteria:

1	Work experience in years (please submit old work order of any amount at least 2 years from the date of publish of this tender)	
2	Turnover of the firm for the last 3 years (year wise)	
	(a) 2021-22	
	(b) 2020-21	
	© 2019-20	

Note : All the details must be filled in the tender documents only no separate annexure will be accepted. Only Submit documents in support of details filled above.

Signature of Tenderer with stamp/Date

Signature of The Tenderer With Seal

Part – B (Scope of the work)

1	Name of work: installation of Acs at Kerala Gramin Bank, Head office building at Malappuram and Kannur Office Building at Kannur.
2	Scope of work: The work shall include dismantling of the existing AC unit and shifting of the same to designated area for removing it out of office under buyback. Installation of the new AC unit including necessary hardware, stabilizer of reputed make required capacity labour for loading, unloading, transport, taxes etc. Rates shall also be including cutting in wall/window/core cutting wherever required, caballing from the nearest power point using 2.5 sq.mm 3 core copper cable, stand, hardware, 3 pin / metal clad top/3 pin top as required or any other hardware, flexible copper pipe upto length of 10 feet, hard PVC / flexible drain line as per direction of engineer. The firm shall ensure the safety of the person working at height, shall work with proper safety equipment/ body harness as and when required.
3	Suggested Makes: Voltas, Blue Star ,LG, Mitsubishi, Godrej, Carrier
Date	Signature of the firm
Place	(By a person holding the Authority/Power of Attorney)

Signature of The Tenderer With Seal

Part- C Technical Specification

(To be furnished by the firm)

1	1.0 TR Inverter Split AC – Cold only (5 star)	
	Suggested Makes: Voltas, Blue Star ,LG, Mitsubishi, Godrej, Carrier	
	Make	
	Capacity in TR	
	Material of condenser	
	Bureau of Energy Efficiency Star Rating and Year	
	Model NO/Generic Name	
	Refrigerant Type	
	Max Operating Ambient Temp Range (50° C)	Yes/No

2	1.5 TR Inverter Split AC- Cold only (5 star)	
	Suggested Makes: Voltas, Blue Star ,LG, Mitsubishi, Godrej, Carrier	
	Capacity in TR	
	Make	
	Material of condenser	
	Bureau of Energy Efficiency Star Rating and Year	
	Model NO/Generic Name	
	Refrigerant Type	
	Max Operating Ambient Temp Range (50° C)	Yes/No

3	2 TR Inverter Split AC- Cold only (5 star)	
	Suggested Makes: Voltas, Blue Star ,LG, Mitsubishi, Godrej, Carrier	
	Capacity in TR	
	Make	
	Material of condenser	

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	Bureau of Energy Efficiency Star Rating and Year	
	Model NO/Generic Name	
	Refrigerant Type	
	Max Operating Ambient Temp Range (50° C)	Yes/No

All intended tenderer is advised to attach the detailed brochure of the AC unit offered above to avoid any disqualification.

Date:

Signature of tenderer with seal

Place

Signature of The Tenderer With Seal

Part D- Financial bid for installing AC

<u>Sr. no.</u>	<u>Description</u>	<u>Qty.</u>	<u>Unit</u>	<u>Rate / Unit</u> <u>(In</u> <u>Rupees)</u>	<u>Amount</u> <u>(In</u> <u>Rupees)</u>
For KGB, HO Malappuram & Kannur Office					
1	<p>SITC of high efficiency, 5 star (as per latest BEE standard) 1.0 TR Inverter type Split Air Conditioner unit (Cold Only) 100% Copper coiled along with cordless remote control and all necessary accessories including stabilizer of required capacity of reputed make. Refrigerant shall be eco-friendly type only. The stabilizer should have digital display with features such as Surge Protection and with advanced Electro Magnetic Interference Filter (Working Range 170VAC (Min) -270 VAC (Max)) and built in thermal overload protection.</p> <p>Max Operating Ambient Temp Range 48°C and more Rate shall also include cable, 10 feet copper pipe, hard PVC drain piping upto nearest drain line, M.S stand duly painted, or any other necessary accessories as required.</p>	11	Nos		
2	<p>SITC of high efficiency, 5 star (as per latest BEE standard) 1.5 TR Inverter type Split Air Conditioner (100% Copper coiled) along with cordless remote control and all necessary accessories including stabilizer of required capacity of reputed make. Refrigerant shall be eco-friendly type only. The stabilizer should have digital display with features such as Surge Protection and with advanced Electro Magnetic Interference Filter (Working Range 170VAC (Min) -270 VAC (Max)) and built in thermal overload protection.</p> <p>(Cold only) Max Operating Ambient Temp Range 48°C and more</p> <p>Rate shall also include cable, 10 feet copper pipe hard PVC drain piping up to nearest drain line, M.S stand duly painted, or any other necessary accessories as required.</p>	13	Nos		

Signature of The Tenderer With Seal

3	<p>SITC of high efficiency, 5 star (as per latest BEE standard) 2.0 TR Inverter type Split Air Conditioner (100% Copper coiled) along with cordless remote control and all necessary accessories including stabilizer of required capacity of reputed make. Refrigerant shall be eco-friendly type only. The stabilizer should have digital display with features such as Surge Protection and with advanced Electro Magnetic Interference Filter (Working Range 170VAC (Min) -270 VAC (Max)) and built in thermal overload protection.</p> <p>(Cold only) Max Operating Ambient Temp Range 48°C and more</p> <p>Rate shall also include cable, 10 feet copper pipe hard PVC drain piping upto nearest drain line, M.S stand duly painted, or any other necessary accessories as required.</p>	06	Nos		
5	Total cost of Acs	Rs.....			
6	Total cost of Acs in words	RupeesOnly			
7	Buy back amount for the old existing AC units(11 Nos. 1.0TR , 13 Nos.1.5 TR , 6 Nos2.0 TR)	Rs.....			
8	Buy back amount for the old existing AC in words(11 Nos. 1.0TR , 13 Nos.1.5 TR , 6 Nos2.0 TR)	RupeesOnly			
9	Net cost incurred by bank in procuring 30 Acs (5-7)	Rs-----			
10	Net cost incurred by bank in words (6-8)	Rupees -----Only			

The manufacturing date of the products should be on or after 01.01.2023.

Date:

Place:

Signature of Tenderer

Signature of The Tenderer With Seal

CHECK LIST

Tender Number	04/2023 Air Conditioners
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ENVELOPE NO:1 – (TECHNICAL BID) DOCUMENTS		
1.	Part A- Technical Bid	
2	Part – B (Scope of the work)	
3	Part- C Technical Specification	
4.	Photocopy of GST Registration Certificate	
5	Photocopy of GSTR-3B Form	
6	Photocopy of PAN	
7	Photocopy of Balance Sheet and Profit & Loss Account , if any	
8	DD favouring " Kerala Gramin Bank " drawn on Malappuram for Rs.10,000/- (Rupees Ten Thousand Only)	
9	Photocopy of other supporting Documents for prequalification, if any	

ENVELOPE NO:2 – (FINANCIAL BID) DOCUMENTS		
1.	Part D- Financial bid for installing AC	

Signature of The Tenderer With Seal